Speaker Request Form

To request a speaker from Manada Conservancy, please email this form to office@manada.org, or mail to us at PO Box 25, Hummelstown PA 17036

PLEASE PROVIDE A MINIMUM OF 4 WEEKS NOTICE

Contact Person:_________________________   Phone:__________________ Email:__________________

Organization name & description:_________________________________________________________________

Date & time requested: ________________________ am/pm    Length of presentation ___________

Location & address: ___________________________________________________________________

Directions/Parking Instructions:

Meeting room: _____________________________

Audience Profile:

Number of Attendees Anticipated:__________________

Theme of Presentation:

( ) Overview of Manada Conservancy/community connections
( ) Kittatinny Ridge conservation *
( ) Swatara Greenway conservation *
( ) Native Plants/Gardening *

* An honorarium of $100 is appreciated.

Additional Comments or special requests (include if you have already talked informally to someone at Manada):

For Manada use only:

Confirmed speaker:_________________________ Phone:__________________ Email:__________________

Confirmation given to:_________________________ on date:___________ by:__________________

8/17