



M A N A D A
C O N S E R V A N C Y
www.manada.org

Speaker Request Form

To request a speaker from Manada Conservancy, please email this form to office@manada.org, or mail to us at PO Box 25, Hummelstown PA 17036

PLEASE PROVIDE A MINIMUM OF 4 WEEKS NOTICE

Contact Person: _____ Phone: _____ Email: _____

Organization name & description: _____

Date & time requested: _____ am/pm Length of presentation _____

Location & address: _____

Directions/Parking Instructions:

Meeting room: _____

Audience Profile:

Number of Attendees Anticipated: _____

Theme of Presentation:

- Overview of Manada Conservancy/community connections
- Kittatinny Ridge conservation *
- Swatara Greenway conservation *
- Native Plants/Gardening *

** An honorarium of \$100 is appreciated.*

Additional Comments or special requests (include if you have already talked informally to someone at Manada):

For Manada use only:

Confirmed speaker: _____ Phone: _____ Email: _____

Confirmation given to: _____ on date: _____ by: _____